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Vision Mission & Values



OUR VISION

“To Create a knowledgeable society by Creating Competent, Confident & enterprising Citizens who will promote harmony & peace.”

“To impart education that is Life Sustaining & Character Building.”- A blend of western scientific education & Indian Tradition & Culture.

OUR MISSION



CORE VALUES



“Integrated family concept, Social Values & Indian Tradition and Culture are the core values of our school. “

Mission 2022

The school will provide vocational education to Std. V to XII students for skill development, achieve 100% safety from cyber crime to make the school cyber safety zone, ensure participation of girls in all games and sports activities, create a sense of belongingness in school family members, have class library from LKG to Std. V, stress on language enrichment for better communication and provide holistic education with a focus ‘education through exploration’ to enhance QPI(Quality Performance Index i.e. Class Average) by 2022.

Together we can



Together we will

Alone we can do so little; together we can do so much.

DUTY ROSTER

J alone cannot change the world; But i can cast a stone across the waters to create many ripples."

Sl. No.	Dept. / Assignment	Name of the staff
1.	Academics (Academic Coordinator)	1. Mr. A. K. Dubey, SH (Overall)
2.	Class Work, Home Work Activity & Class Test Checking	1. Mr. A. K. Dubey (XI, XII)
		2. Mr. P. Meswa (X)
		3. Mr. A.K. Jha (IX)
		4. Mrs. Menka (VIII)
		5. Dr. A. K. Sinha (VII)
		6. Mrs. R.Singh (VI)
		7. Mrs. N. Dubey (V)
		8. Mrs. Alka Sinha(IV)
		9. Ms. Annu (III)
		10. Mrs. C. Panda(II)
		11. Miss. Parul (I)
		12. Mrs. Alka Kumari (UKG& NUR/LKG)
3.	Examination Dept. (Internal) (All PTs, Mock Test, Pre-Board Exam)	1. Mr. B. K. Singh
		2. Mr. A. K. Jha
4.	Examination (CBSE) (Std. VIII,XI & DAVCAE)	1. Mr. S. K. Verma
		2. Mr. Amlesh Kumar
5.	Arrangement of Periods	3. Mr. K. Jha
		4. Mr. P.K. Sinha
6.	Morning Assembly	1. PETS
	2. Mr. P.R.K. Dubey	
	Special Morning Assembly	1. Assigned Teacher
	2. H. Master /CCA (I/C)	
7.	Co- curricular Activities	1. Mr. S.K. Mishra
		2. Mr. R. K. Jha } Std. III - XII
		3. Ms. C. Panda (LKG to II)
8.	Time Table + '0' Pd + Special Time Table	1. Mr. Ajit Kr. Dubey
9.	Disciplinary Committee(1st Floor)	1. Ms. S. Fatima
		2. Mrs. M. Sahay
	Disciplinary Committee(Ground Floor)	1. Mrs. Menka
		2. Mr. P. Meswa
	Disciplinary Committee (Junior)	1. Mrs. Alka Sinha
		2. Mrs. P. Jha
10.	Cleanliness of school campus & Class Room	1. Mr. S. Lal (Overall)
		2. Mr. Z. Ansari
		3. Mr. A. K. Mishra
11.	Display Board / House Board	1. Mr. S. Prakash (Overall/Photo)

		2. Mrs. Ragini Singh (Parlour)
		3. Ms. Chandni (Jr. Section)
		4. Ms. Chandni (Near IX 'C')
		5. Ms. C. Panda (Academics)
		6. HM/AHM (House Boards)
12.	Competitive Exams	1. Ms. S. Fatima
	DAV Olympiads	1. Mr. A. Kumar
13.	Annual Calendar/Institution plan	1. Mr. A. K. Dubey – (Academics)
		2. PETS – (Sports)
		3. Mr. S.K. Mishra (CCA)
	Compiling	1. Mr. S.K. Verma (Final)
		2. Ms. Alka Kumari
14.	Staff Room (Maintenance & Proper up –Keep)	1. Ms. R.Singh & Ms. R Choubey (Sr)
		2. Ms. Chandni & Mrs. C. Panda(Jr)
	Movie Room, Resource Room	1. Mrs. Alka Kumari
15.	Liasoning with TISCO (Maintenance etc.)	1. Mr. S.K. Mishra
		2. Mr. K. Biswas
16.	Furniture, Fixture & Fittings	1. Mr. S. Lal (Overall)
		2. Mr. S.K. Das
17.	Gardening & Beautification	1. Mr. S.K. Mishra
		2. PETS
18.	Games & Sports	1. PETS
19.	Press / Media	1. Mr. K.K. Yadav (Overall)
		2. Dr. A. K. Sinha
		3. Mr. S.K. Das
		4. Mr. A. Kumar (Website)
		} Filing Photograph
	Website Updation	1. Ms. Alka (Day to Day Events)
		2. Mr. S. K. Verma (Occasions)
		3. All Programme I/Cs(coordinator)
20.	Admission to different Classes	1. Dr. R.S. Mishra
		2. Mrs. Menka
21.	Hawan / Yajna	1. Mr. R. K. Jha (Std. III to XII)
22.	Bus Duty Arrival & Departure of students by bus	1. PETS (Main Gate)
		2. Dr. A. K. Sinha (Near TSRDS)
		3. Mr. S. K. Das (Main Gate)
		4. Mr. S.K. Mishra (20 mts. Outside Main Gate)
		5. Mr. Sarvesh Mishra(Near Ganesh Temple)
		6. Mr. S. Lal (B/W TSRDS & Ganesh Temple)
		7. MOD (Main Gate)
23.	Verification of Attendance	1. Co- Class Teachers
24.	Verification of D.C.R.	1. Dr. R.S. Mishra

25.	DAV Educational Audit CAE Internal	1. Mr. A. K. Dubey
		2. Mr. K. K. Yadav
		3. Mr. S.K. Verma
		4. Mr. A. Kumar
		5. Mr. K.Biswas
26.	Notice	1. Mr. B. K. Singh
		2. Ms. Rohini
27.	Health & Wellness	1. PETS
28.	Guidance & Counselling(Girls) 1 st round – July, 2 nd round – November, 3 rd round – February	2. Mrs. R. Choubey(IX to XII)
		3. Mrs. S. Fatima(VI to VIII)
		4. Mrs. R. Singh(III & V)
		5. Mrs. N. Dubey(LKG to II)
29.	Quiz & Prizes	1. Mr. P.R. Dubey(Notings)
		2. Mr. Parul
30.	PT Meet (Monthly)	1. Mr. V.N. Pandey (Overall)
		2. Mrs. Annu Rani
31.	Open PT Meet	1. Mr. A.K. Dubey
		2. Mr. K.K. Yadav
31.	First Aid & Sick Bed	1. Mr. S. K. Das (Sr.)
		2. Ms. Chandni (Jr.)
32.	Photography Club	1. Mr. S.K. Mishra
		2. Mr. A. Kumar
		3. Mr. S.K. Das
33.	Group 'D' Duty	1. Mr. A.K. Mishra
		2. Mr. Ansari
34.	School Bell	1. Mr. Basudeo Prajapati
		2. Mr. R. Bera
35.	Suggestion Box	1. MOD (Everyday)
		2. Mr. Keswa Pd. Singh
36.	Locks & Keys	1. Mr. A. K. Mishra
		2. Mr. S.K. Das
37.	Circular Coordinator	1. Mr. A. K. Mishra (Office)
		2. Mr. Basudeo
38.	Staff Meeting Minutes Register	1. Mr. K.Biswas
		2. Mr. Bharat Kumar.
		3. Mr. Z. Ansari (Office Meet)
39.	Spoken English	1. ENGLISH TEACHER
		2. Mr. B.K. Singh
		3. Mr. K. Biswas
		4. Mrs. N.Dubey
		5. Mr. Bharat Kumar
		6. Mrs. Alka Sinha
		7. All Trs. (In general)

40.	Study Corner (Parents)	1. Mr. S.K. Das
41.	Lost & Found	1. PETS
42.	Report Writing	1. Mr. B. K. Singh (In rotation) 2. Mr. K. Biswas 3. Mr. A. Kumar(Save)
43.	Workshop, Seminar & Symposium	1. Mr. P. Meswa 2. Mrs. N. Dubey
44.	In-house Capacity Building Programme	1. Mr. Amlash Kumar
45.	CBSE Circular	2. Mr. S.K. Verma
46.	Tour Excursion and Picnic	1. Mr. K.K. Yadav 2. Mr. S.K. Mishra 3. Mrs. R.Singh 4. Class Teachers
47.	LMC	1. Mr. A.K. Dubey (Office) I/C 2. Md. Z. Ansari
	LMC (Minutes Writing & Achievements Recorder)	1. Mr. A. K. Dubey I/C 2. Mr. S.K. Mishra
48.	Late Comers	1. PETS
		2. Mr. S.K. Das
		3. MOD(Main gate)
		4. Gate- man
49.	MOD Register (In the absence of Principal)	1. Mr. A. K. Dubey 2. Mr. P. Meswa
50.	Editorial Public Speech-IX/XI	1. Mr. B. K. Singh 2. Mr. K. Biswas
51.	Teachers Speech	1. Mr. S.K. Mishra
		2. MOD
52.	Syllabus Completion Report & Checking	1. Mr. A. K. Dubey
53.	Shining Stars (Selection & Placement in Job in Compt. Exam)	1. Mr. A.K. Dubey (File display)
54.	Achievements (Local + Inter School)	1. Mr. S.K. Mishra (I/C CCA)
		2. PET (I/C Sports)
		3. Mr. A. Kumar (Records)
55.	Collection of Photographs with Brief Details of Programme	1. Mr. S. Prakash
		2. Mr. S.K. Das
56.	Regular Maintenance of PA System, Electric & Electronics	1. PETS
57.	Yoga & Skating Classes (LKG – II) (Friday) Yoga Classes (III – XII) (Every Saturday)	1. PETS & Class Teacher (Weekly)

	Karate Classes(Wednesday)	1. <i>PETs (Weekly)</i>
58.	Summer Camp	1. <i>PETs.</i> 2. <i>Mr. S. Prakash</i> 3. <i>Mr. P.R.K. Dubey</i> 4. <i>Mrs. R. Singh</i>
59.	Website Updating (Annual Maintenance)	1. <i>Mr. S. K. Verma</i> 2. <i>Mr. A. Kumar</i> 3. <i>All Programme I/Cs(coordinator)</i>
60.	Dayanand House	1. <i>MRS. RAGINI SINGH(HM)</i>
	Mahatama Hansraj House	1. <i>MR. K. K. YADAV (HM)</i>
	Shardhanand House	1. <i>MR. K. BISWAS (HM)</i>
	Vivekanand House	1. <i>MR. R. K. JHA (HM)</i>
61.	Guidance & Counselling Career & Motivation	1. <i>Dr. R. S. Mishra (I/C)</i> 2. <i>Mr. A. K. Dubey</i>
62.	EEDP	1. <i>Ms. Pushpa Jha</i>
63.	Magazine	1. <i>Mr. B. K. Singh</i> 2. <i>Mr. S. K. Mishra (Hindi)</i>
64.	SkoolTree (Report Card)	1. <i>Mr. S. K. Verma (Std. IX to XII)</i>
		2. <i>Mr. Amlesh Kumar (Std V to VIII)</i>
		3. <i>Ms. Alka Pandey (Std LKG to IV)</i>
65.	Auditorium In-charge	1. <i>PETs</i>
66.	Conference Room In-Charge	1. <i>PETs</i>
67.	Medical Room In-charge	1. <i>Mr. Z. Ansari</i>
68.	Stage & Back Area In-charge	1. <i>Mr. P. R. Dubey</i>

1. Every duty gives you a chance to prove your worth. Take it as a challenge to prove yourself.
2. Feel free to come with suggestion / feedback, if any, as together we can & we will bring the desired change.

Be a student before being a teacher.

ANNUAL ACADEMIC CIRCULAR

Dear Parents,

The school feels pleasure to wish you a very happy session 2020-21, 'well begun is half done' so with a hope that jointly we can nurture & groom our children to make them academically strong & socially responsible citizens, Lets design their future weaving their passion into it.

1. It is an earnest desire of the school that the **students must speak English during the school working hours** in all the affairs of the school campus life to make the students well versed in this language. (We expect and request all the parents to encourage their wards to follow the practice of spoken English.
2. Reading English newspaper everyday for better comprehension is compulsory. Kindly see that your ward (Std.VII to XII) is bringing English news paper prescribed by the teacher.
3. School is **holding special morning classes for std. VIII to XII** students & Remedial classes for tail enders throughout the session in the morning & evening. Please see that your wards utilise this opportunity to the fullest. Absenteeism in this shall be viewed seriously.
4. Your child will be given a new student's diary which contains columns for specimen signatures alongwith photographs. **Please furnish three specimen signatures alongwith photographs** Any kind of correspondence with school must bear any of these specimen signatures, failing which we will not be able to entertain your representation. Please submit the diary extract with all the details alongwith the photographs of the students and the guardians within one week of the receipt of the diary.
5. Ensure that your child brings all the **books and copies well covered with brown plastic coated cover** and name sticker by 15th April,2019. **No consideration in this regard.**
6. So often request is made to relieve students during the school working hours, sometimes just after the finish of one period or two & that too for simple reasons. Besides loss of studies, this is not desirable for several other reasons too. So **please make such requests only in case of emergency** and the application for this purpose must be signed & submitted in advance by the parents whose specimen signature should be available in the student's diary , lest we should not be able to accede to it. Blood test candidates would get it approved before parent's arrival. Use Parents card for receiving your children through 3rd Person.
7. **Please do not give non-veg(even eggs)& junk food to the students in tiffin.** Better prefer to add a bit of salad and fruits in healthy corner of their tiffin. **Do not send tiffin late.**
8. **75% Attendance** is mandatory for appearing in the term / Annual Exam or promotion to the next higher class. **Shortage of attendance % i.e. below 75% shall not permit the child to sit for the Exam.** Attendance on 26th Jan & 15th Aug is mandatory.
9. Absence without sanctioned leave is viewed seriously so better send application in advance. In case of **3 consecutive days of absence** without any information **student's name shall automatically get struck off. 2 months fees dues will lead to name getting struck off.** However, he / she may be readmitted **(subsequent to the Principal's direction)** after clearing the dues. Please follow the present system sincerely. You may inform the teacher telephonically. (**Only in out station emergency**).
10. We have **Parent-Teacher Meet on every Saturday (CCA Periods) for board classes and the last day of the month (unless notified otherwise) for the other classes.** Parents must attend the meet whenever it is being called. If any parent is unable to attend P.T. Meet ,he/she must inform the class teacher through application **beforehand** or the child may not be permitted to attend the class. **Meet the Principal/Teachers as per visiting hours given on the Notice Board. Children must accompany their parents in PT meet.**
11. As per DAV CMC guidelines, track suit is introduced in all the classes phase wise. This time std.VII is included **Apron** for the Science Practical Classes (Std. IX - XII) & Tracksuit on prescribed days is mandatory.
12. **Encourage your child to join/take part in CCA Activities. / Volunteer work / Social Service / School Clubs for holistic development.**
13. In order to inculcate leadership quality, the students are assigned the duty of Monitors such as Monitors for **Safety, Language, P.A.P., Health, Clubs etc.** Encourage your children to come forward & join any of the 20 clubs running in the schools.

14. Researches show that most of the students get derailed due to use of modern gadgets. Costly materials like **Wrist Watches, Mobiles, I Pod, Pen Drive , CDs etc, are strictly prohibited.**
15. Please read student's diary properly . See the remarks/ advice/ suggestion given by the teacher in the students diary daily & follow the rules. **See the diary for Promotion, Leave, Withdrawal, Admission rules.**
16. The students whose fees for the session 2019-20 are not clear & result has not been given will not be allowed to continue in the class from 3rd April 2020. **However clear the fee dues of the April,2020 upto 29th April' 2019 without fine** as delay in this will be assumed that one has left the school without TC. However from May onwards, the payment can be made as given in the Fee Card. Whenever one requires TC , One needs to clear the fee dues upto the date of application for TC. Follow fee rules.
17. Fee dates for a particular month is only **5th to 20th** of that month. Annual fee clearance before final exam is **Classes X & XII - 20th December,2020 VIII,IX & XI - 20th January,2021, LKG to VII - January,2021,**
18. H.W & **Class Test schedule, Academic Calendar ,CCA Calendar** have been given on Display Board. Advise your children to remain updated.
19. Students must come to school in clean, well pressed dress, sober hair style and well polished shoes. **Low waist / narrow trousers (boys) and short skirts, tight suits (girls) must be avoided.**
20. **Home work / Assignment**-Parent / Guardian must provide congenial atmosphere of study to their wards at home. They also must encourage them for completing their home work / C.W. The new education system has provision of marks for this.
21. Absence in bulk (5 & more), absence from spl. Class, absence on reopening, during the week before the exam and **absence preceding & succeeding long holidays /Vacation will make one liable to penalty.**
22. **JNT report card and Mobile SMS Faculty which monitors overall performance of the students in scholastic & co-scholastic area with requisite details of the students as per practice.**
23. We have Cashless Transaction so **deposit the school fees online or through POS Debit / Credit card without charges. Students shall not be permitted to deposit fees.**
24. **No entry during recess.** Do follow it
25. School is **NO MOBILE ZONE** as per CBSE directives. Parents should keep their mobiles on Vibration / Silent mode before entering the campus.
26. Don't permit your children to go out in the name of Group Projects. unless it is given through Diary note. Don't give money in the name of school unless it is asked through diary note.
27. **Two/Four wheeler riding without license will be taken as indiscipline. If your child has driving licence submit a copy of it for our knowledge.**
28. **Keep updating your phone no. & address** in the beginning of the session to make us handle emergency successfully. Once entered in software, it can't be changed. Please submit the phone no. which is responded.
29. Since it is a non-financed school means not getting financial aid from the **Company or govt. Thus, the only source of fund generation for school expenses is fees We ensure quality education on par with city schools but fees are much less than that. Be a part of School family for the betterment of our children.**
30. Summer camp will be organized in the **3rd week of June.** Kindly encourage your wards to attend hobby classes, **General English, Art & Craft, Games & Sports and Music classes.**
31. Reference CBSE circular Feb,2015, any act of **indiscipline** by the students would be viewed very seriously. As per CBSE guideline D.O. No. 12- 19/2012 RMSA -1 dtd. 09/03/2015 bullying (**Direct bullying, Indirect bullying & Cyber bullying**) is strictly prohibited inside the school campus. **It may lead to heavy fine or rustication of the Students,**
(**Direct bullying -** Physical intimidation or attacks, verbal abuse., unwanted attention and advances, damaging property. **Indirect bullying –** Spreading malicious rumours. **Cyber bullying –** Sending unpleasant SMS messages, photographs or emails to the victims or on social sites).
32. Please update yourself **going through the Notice Board** everyday.

Feel free to make any suggestion for the betterment of Your School & Our Children

Wish you all a Happy Start

ACADEMIC CALENDAR

An investment in knowledge pays the best interest.

		S.No.	Exam/Tesl	SYLLABUS COMPLETION DATE	TENTATIVE DATE OF EXAM.			S.No.	Exam/Tesl	SYLLABUS COMPLETION DATE	TENTATIVE DATE OF EXAM.
STD III TO STD VIII	1	Unit Test (25 Marks)	30 April 2020	1 st Week of May	STD IX - X	1	Unit Test (25 Marks)	30 April 2020	1 st Week of May		
	2	Pre Mid Term (40 Marks)	30 June 2020	1 st Week of July		2	Pre Mid Term (50 Marks)	30 June 2020	1 st Week of July		
	3	Term 1 (80 Marks)	31 August 2020	2 nd week of September		3	Term 1 (80 Marks)	31 August 2020	2 nd week of September		
	4	Full Syllabus Std VIII	31 October 2020			4	Full Syllabus Std X	31 October 2020			
	5	Post Mid Term (40 Marks)	31 October 2020 (Std III to VII)	November/ December		5	Post Mid Term (50 Marks)	31 October 2020 (Std IX)	November/ December		
	6	Mock Test 1 Std VIII		23 November to 28 November		6	Mock Test 1 Std X		23 November to 28 November		
	7	Mock Test 2 Std VIII		07 December to 12 December		7	Mock Test 2 Std X		07 December to 12 December		
	8	Full Syllabus Std III to VII	31 December 2020			8	Full Syllabus Std IX	31 December 2020			
	9	Pre Board Std VIII		2nd week of December 2020		9	Pre Board Std X		2nd week of December 2020		
	10	Target 50		24 January 2021		10	Target 50		24 January 2021		
	11	Annual Exam Std III to VII		2 nd week of February 2021		11	Annual Exam Std IX		2 nd week of February 2021		

		S.No.	Exam/Tesl	SYLLABUS COMPLETION DATE	TENTATIVE DATE OF EXAM.			S.No.	Exam/Tesl	SYLLABUS COMPLETION DATE	TENTATIVE DATE OF EXAM.
STD XI	1	Unit Test (25 Marks)	10 July 2020	2nd Week of July	STD XII	1	Unit Test (25 Marks)	30 April 2020	1 st Week of May		
	2	Term 1 (80 Marks)	31 August 2020	2 nd week of September		2	Pre Mid Term (50 Marks)	30 June 2020	1 st Week of July		
	3	Post Mid Term (50 Marks)	31 October 2020	November/ December		3	Term 1 (80 Marks)	31 August 2020	2 nd week of September		
	4	Full Syllabus Std XI	31 December 2020			4	Full Syllabus Std XII	31 October 2020			
	5	Target 50		24 January 2021		5	Mock Test 1 Std XII		23 November to 28 November		
	6	Annual Exam Std XI		2 nd week of February 2021		6	Mock Test 2 Std XII		07 December to 12 December		
						7	Pre Board Std XII		2nd week of December 2020		
						8	Target 50		24 January 2021		

MENTEE & MENTORS

"Mentors change lives, but students change mentors' lives more."

Subject	MENTEE	MENTORS
Physics	Mr. P.K. Mishra	Mr. R.K. Agarwal
	Mr. R.K. Agarwal	Mr. P.K. Mishra
Chemistry	Mr. V.N. Pandey	Mr. A.K. Jha
	Mr. A.K. Jha	Mr. V.N. Pandey
Mathematics	Mr. A. K. Dubey	Mr. K. Jha
	Mr. K. Jha	Mr. A. K. Dubey
	Mr. P. K. Sinha	Mr. A. K. Dubey
	Mrs. Sahnaz Fatima	Mr. K. Jha
Social Science	Mr. P. Meswa	Mrs. M. Sahay
	Mrs. M. Sahay	Mr. P. Meswa
	Mr. S. Lal	Mrs. Ragini Singh
	Mrs. Ragini Singh	Mr. S. Lal
	Mrs. Annu Rani	Mrs. M. Sahay
	Miss. Parul	Mr. P. Meswa
Biology	Mr. Sudhir Mishra	Mrs. Rachna
	Mrs. Menka	Mrs. Rachna
	Mrs. Rachna	Mr. Sudhir Mishra
English	Mr. B.K. Singh	English Teacher
	Mr. K. Biswas	Mr. B.K. Singh
	English Teacher	Mr. B.K. Singh
	Mr. Bharat Kumar	Mrs. Neelam Dubey
	Mrs. Neelam Dubey	Mr. Bharat Kumar
Hindi & Sanskrit	Dr. A.K. Sinha	Mr. K.K. Yadav
	Mr. K.K. Yadav	Dr. A.K. Sinha
	Mr. Sarvesh Mishra	Mr. R. K. Jha
	Mr. R. K. Jha	Mr. Sarvesh Mishra
Computer Science	Mr. S.K. Verma	Mr. Amlesh Kumar
	Mr. Amlesh Kumar	Mr. S.K. Verma
	Mrs. Alka Kumari	Mr. Amlesh Kumar
Commerce & Economics	Dr. R. S. Mishra	Mr. P. Meswa
	Mr. P. Meswa	Dr. R. S. Mishra
Physical Education	Mr. S. K. Mehta	Mr. Jitendra Pandey
	Mr. Jitendra Pandey	Mr. S. K. Mehta
Music & Art	Mr. P. R. Dubey	Mr. Sashi Prakash
	Mr. Sashi Prakash	Mr. P. R. Dubey
EEDP	Mrs. Alka Kumari	Ms. Rohini
	Ms. Parul	Ms. Annu Rani
	Mrs. Alka Sinha	Mrs. C. Panda
	Mrs. Pushpa Jha	Mrs. Alka Sinha
	Mrs. Chandrika Panda	Mrs. Pushpa Jha
	Mrs. Annu Rani	Ms. Parul
	Miss. Chandni	Mrs. Alka Kumari
Ms. Rohini	Ms. Chandni	

Note:- HOD shall ensure one full round of observation cycle & compile the practical needs for teachers workshop & submit the Report by-

1. 1st Cycle-31st July
2. 2nd Cycle- 31st Jan.

SCHEDULE OF HOME WORK

It is better to know some of the questions than all of the answers.

Classes	Monday	Tuesday	Wednesday	Thursday	Friday	Saturday
III A	HINDI	SC.	ENG.	MATHS	SST	MATHS
III B	SC.	ENG.	MATHS	S.ST	HINDI	MATHS
IV A	S.ST	ENG.	HINDI	SC.	MATHS	ENG.
IV B	MATHS	HINDI	ENG.	S.ST	SC.	ENG.
V A	ENG.	SNK.	S.ST	SC.	HINDI	MATHS
V B	HINDI	MATHS	SNK.	ENG.	S.ST	SC.
VI A	SST	SNK	SC.	HINDI	MATHS.	ENG.
VI B	S.ST	SNK.	HINDI	SC.	ENG.	MATHS
VII A	SNK.	HINDI	SST	SCIENCE	ENG.	MATHS
VII B	HINDI	SCIENCE	SNK.	SST	MATHS	ENG.
VIII A	ENG. & PHY.	MATHS	CHEM/GEO	SNK. & BIO.	HIST/POL. SC.	HINDI
VIII B	ENG. & BIO.	SAN.& PHY.	HIST/POL. SC.	HINDI	CHEM./GEO.	MATHS
VIII C	MATHS & GEO.	CHEM.	ENG. & PHY.	SNK. & BIO.	HINDI	HIST./POL. SC..
IX A	MATHS	ENG.	BIO./ECO	HIST POL. SC./PHY.	GEO/CHEM.	HINDI
IX B	HINDI/PHY	ECO	GEO.	MATHS/BIO	HIS. POL. SC./CHEM.	ENG.
IX C	ENG/CHEM	BIO/GEO	HIST. POL. SC.	MATH/ECO	HINDI	PHY
XA	BIO	HIS. POL. SC./ECO	ENG	HINDI/CHEM	MATHS/PHY	GEO.
XB	CHEM/ECO	ENG	HIS POL. SC./BIO	GEO.	HINDI/PHY	MATHS
XC	MATHS/ECO	HINDI	ENG	HIS POL. SC.I/CHEM.	GEO.	BIO/PHY

Note:

1. Std. VIII to X Math, Science & Social Science – 2. H.W per week
2. Submission on the very next day & after every H.W there should be class test.
3. At the end of every month home work list will be given to the students of LKG & UKG.

SCHEDULE OF CLASS TEST

S.No.	Month	No. of C.Test	By Date
1	April	1(20Marks)	25/04/2020
2	May	1(20 Marks)	08/05/2020
3	June	1(20Marks)	27/06/2020
4	July	2(20 Marks)	28/07/2020
5	August	2(20 Marks)	22/08/2020
6	September	1(20Marks)	04/09/2020
7	October	2(20Marks)	28/10/2020
8	November	2(20 Marks)	26/11/2020
9	December	2(20 Marks)	26/12/2020
10	January	2(20Marks)	28/01/2021
11	February	2(20Marks)	24/02/2021
12	March	1(20Marks)	05/03/2021

Note:

1. Plan class tests systematically i.e. completion of the chapter followed by H.W of the same, with a few HOT questions followed by C.Test.

PARENT TEACHER MEET

S.No.	No. Of PTM/Faculty Meet/Review Meeting	Date
1.	1 st PTM	09/05/2020
2.	2 nd PTM	27/06/2020
3.	3 rd PTM	31/07/2020
4.	4 th PTM	29/08/2020
5.	5 th PTM	29/09/2020 (Result Day10/10/2020)
6.	6 th PTM	10/10/2020
7.	7 th PTM	28/11/2020
8.	8 th PTM	31/12/2020
9.	9 th PTM	30/01/2021
10.	10 th PTM	27/02/2021
11.	11 th PTM	31/03/2021

Note:

1. PT Meet copy should have record of motivational class per PTM.
2. Bag Checking & Weighing should be surprise & random (Per PTM atleast One).

TARGET 50 EXAMINATION PATTERN

Impossible is a word only to be found in the dictionary of fools.

Class	PATTERN	Class	PATTERN
III	SCIENCE – 50 MARKS MATHEMATICS – 50 MARKS TOTAL – 100 MARKS	IX-X	QUANTITATIVE APTITUDE & REASONING - 50 MARKS GENERAL STUDIES – 50 MARKS TOTAL – 100 MARKS
IV-V	SCIENCE – 50 MARKS MATHEMATICS – 50 MARKS TOTAL – 100 MARKS	XI-XII SC	PHYSICS – 40 MARKS CHEMISTRY – 40 MARKS MATHEMATICS/BIOLOGY – 40 MARKS QUANTITATIVE APTITUDE & REASONING – 30 MARKS TOTAL – 150 MARKS
VI-VIII	SCIENCE – 50 MARKS MATHEMATICS – 50 MARKS TOTAL – 100 MARKS	XI-XII COM	ACCOUNTANCY – 40 MARKS GS (HIS. POL. SC. & GEO.) – 40 MARKS ECONOMICS – 40 MARKS QUANTITATIVE APTITUDE & REASONING – 30 MARKS TOTAL – 150 MARKS

(GENERAL ENGLISH)

Imagination is more important than knowledge.

Class	Portion	
	TERM1	TERM2
III	<i>Naming Words, Describing Words, Pronoun, Proper Noun/Common Noun, Verb, Numbers</i>	<i>Sentence. Tense, Prepositions, Articles, Opposites, Subject/Predicate</i>
IV-V	<i>Parts Of Speech, Tense, Gender, Determiners, Opposites</i>	<i>Modals, Conditionals, Prepositions, Reflexive/Emphasising Pronoun, Tense, Synonyms</i>
VI-VIII	<i>Regular-Irregular Verbs, Determiners, Subject-Verb Agreement, Tenses, Antonyms, Parts Of Speech, Editing</i>	<i>Passive Voice, Sentences, Linkers, Modals, Conditionals, Voice, Synonyms</i>
IX-X	<i>Narration, Passive Voice, Modals, Synonyms, Antonyms, Phrases And Clauses, Connectors, Tenses</i>	<i>Synonyms, Antonyms, Prepositions, Connectors, Sentence Correction, Narration, One Word Substitution, Phrases And Clauses</i>

General English – Classwise and termwise paper of 100 marks will be there as important part of English main paper

**TARGET 2020-2021
(MATHEMATICS)**

Impossible is a word only to be found in the dictionary of fools.

Class	Portion	
	TERM1	TERM2
III	<ol style="list-style-type: none"> 1. Addition and Subtraction. 2. Multiplication. 3. Division. 4. Numbers up to 999999. 5. Day, Date and Time. 6. Time and Calender. 	<ol style="list-style-type: none"> 1. Money. 2. Length. 3. Weight. 4. Capacity. 5. Fraction. 6. Geometry. 7. Perimeter. 8. Area. 9. Volume.
IV-V	<ol style="list-style-type: none"> 1. Operation on large numbers 2. Multiple and Factors. 3. Fractional Numbers. 4. Decimal Number. 5. Addition and Subtraction of decimal numbers. 6. Integers. 7. Ratio and Proportion. 8. Angles. 9. Line Segment. 	<ol style="list-style-type: none"> 1. Average. 2. Profit and Loss. 3. Percentage. 4. Simple Interest. 5. Temperature. 6. Triangles. 7. Introduction to Algebra. 8. Circle. 9. Perimeter and Area. 10. Linear Equation. 11. Statistics.
VI-VIII	<ol style="list-style-type: none"> 1. Number System. 2. Factorization. 3. 3D – Shapes. 4. Triangle and its properties. 5. Profit and Loss. 	<ol style="list-style-type: none"> 1. Exponents and Radicals. 2. Algebraic Expressions. 3. Linear Equation in one Variable. 4. Percentage. 5. Mensuration.
IX-X	<ol style="list-style-type: none"> 1. Real Number. 2. Polynomial. 3. Commercial Maths. 4. Lines and Angles. 5. Triangles. 6. Quadrilaterals. 7. Pair of linear equations. 8. Co-ordinate Geometry. 	<ol style="list-style-type: none"> 1. Heron’s Formula. 2. Circle. 3. Commercial Maths. 4. Surface area and Volume. 5. Area related to circle. 6. Mensuration. 7. Trigonometry. 8. Arithmetic Progression. 9. Quadratic Equation.
XI-XII	<ol style="list-style-type: none"> 1. Set Theory. 2. Relation and Function. 3. Trigonometric Functions. 4. Sequence and series. 5. Limits and Derivatives. 6. Straight Lines. 7. Mathematical Induction. 8. Linear Inequality. 	<ol style="list-style-type: none"> 1. Permutation and Combination. 2. Bionomial Theorem. 3. Conic Section. 4. Calculus. 5. Vector Algebra. 6. Statistics and Probability. 7. Three dimensional Geometry.

**TARGET 2020-2021
(SCIENCE)**

Outstanding people have an absolute sense of mission.

Class	Portion	
	TERM1	TERM2
III	<i>My Body, Plants, Animals, Leaves.</i>	<i>Food, Water, Cooking and Eating habits, ,Birds and Their Nests.feeding habits of animals</i>
IV-V	<i>My Body, Plants, flowers,fruits,importance of water.</i>	<i>Conservation of water, insects,animals our friends,air, food and health.</i>
VI-VII	<i>Microorganisms, Crop Production, Conservation of Plants and Animals. Force and Pressure, Friction, Earthquakes, Chemical Effect of Electric Current, Nutrition in Plants and Animals, Chemical Substances and Processes, Heat, Motion and Time, Light, Water, Soil, Reproduction in Plants, Metals and Non-metals, Sources of Energy, Combustion. Magnets, separation of substances,light, pollution of air</i>	<i>Cell, Reproduction in Animals, Adolescence, Solar System, Sound, Refraction and Dispersion of Light, Human Eye, Acids, Bases and Salts, Respiration, Transportation in Plants and Animals, Electric Charges at Rest, Electric Current, Synthetic Fiber and Plastics, pollution of water</i>
IX-X	<i>The Fundamental Unit of Life, Tissue Diversity in the Living World, Animal and Plant Physiology, Control and Coordination, Matter in Our Surrounding, Is Matter Around Us Pure?, Acids, Bases and Salts, Chemical Reactions and Equations, Metals and Non- Metals, Motion, Forces and Law of Motion, Gravitation, Electricity, Magnetic Effect of Electric Current.</i>	<i>Environment, Nature and Management of Natural Resources. Health and Diseases, Genetics and Evolution, Agriculture. Atoms and Molecules, Structure of Atoms, Periodic Classification of Elements, Carbon and Its Compounds, Work and Energy, Hydrostatics, Sound, Light Refraction and Reflection, Human Eye, Sources of Energy.</i>

<p>XI – XII BIO</p>	<p><i>The Living World, Biological Classification, Plant Kingdom, Animal Kingdom, Structural Organization In Plants and Animals Morphology of Flowering Plants, Anatomy of Flowering Plants, Structure and Function of Cell. Bio Molecules, Reproduction In Organism, Sexual Reproduction in Flowering Plants, Human Reproduction, Reproductive Health, Principles Of Inheritance And Variation, Molecular Basis Of Inheritance, Evolution, Human Health and Diseases, Strategies Of Enhancement In Food Production</i></p>	<p><i>, Cell Cycle and Cell Division, Plant Physiology, Animal Physiology</i></p> <p><i>Microbes In Human Welfare, Biotechnology; Principles and Processes, Biotechnology And Its Application, Organism And Population, Ecosystem. Biodiversity And Its Conservation , Environmental Issues.</i></p>
<p>XI – XII PHY</p>	<p><i>Physical World and Measurement. Kinematics. Work energy and power, Law of motion, Electrostatics. Current electricity. Magnetic effect of current and magnetism. Electromagnetic induction and AC. EM waves</i></p>	<p><i>Motion of system of particles and rigid body. Gravitation. Properties of bulk matter. Thermodynamics. Behavior of perfect gas and kinetic theory of gases. Oscillation and waves,</i></p> <p><i>. Optics, Dual nature of matter. Atoms and nuclei. Electronic devices. Communication system.</i></p>
<p>XI – XII CHEM</p>	<p><i>Some basic Concepts of Chemistry, Structure of Atom, Periodic Classification of Element, Chemical Bonding and Molecular Structure, States of Matter, Solid state, Solid State, Solution, Electro-Chemistry, Chemical Kinetics, Surface Chemistry, General Principle and Processes of Isolation of Element, P-Block Element,</i></p>	<p><i>Thermodynamics. Chemical Equilibrium Redox Reaction, s- Block Elements, P-Block Element. , Hydrocarbons, , Basic Concept of Organic Chemistry.</i></p> <p><i>Haloalkane and Haloarene, d- and f- Block Element, , Coordination Compounds, Alcohols, Phenols and Ethers. Aldehydes, Ketones and Carboxylic Acids, Amines. Bio Molecules</i></p>

**TARGET 2020-2021
(SOCIAL SCIENCE)**

Create more miracles, than magic.

Class	Portion	
Subject	TERM1	TERM2
History & Pol.Sc	<p>1. French Revolution, Socialism in Europe & the Russian Revolution, Nazism & the Rise of Hitler)</p> <p>2. The Rise of Nationalism in Europe , The Nationalist Movement in Indo-China, Nationalism in India, The Making of Global World</p> <p>3. What is democracy? Why democracy?</p> <p>4. Constitutional design. Power sharing & Federalism, Democracy and Diversity, Gender, Religion & Caste</p>	<p>1. Forest Society & Colonialism, Pastoralists in the Modern World, Peasants & Farmers,</p> <p>2. The Age of Industrialisation, Work, life & leisure, Print Culture, Novels, Society & History)</p> <p>3. Electoral politics, working of Institutions, Democratic Rights</p> <p>4. Political Parties, Outcomes of Democracy, Challenges to Democracy</p>
Geography	<p>1. Location, shape, and size of the India. Physical Division of India Drainage Pattern</p> <p>2. Resources and Development Natural Vegetation and Wild life Agriculture</p>	<p>1. Climate Natural vegetation Human Resources</p> <p>2. Mineral resources Manufacturing Industries Transport and communication.</p>
Economics	<p>1. Economic Activities of people in villages and towns, Development of Human Resource through investment in Health and Education, Current Economic Affairs</p> <p>2. Development: Goals of Development and Sustainable Development, Sectors of Indian Economy: Primary Secondary and Tertiary Sector.</p> <p>3. Role of Money, Credit, Banking and Self-Help Groups, Current Economic Affairs.</p>	<p>1. Poverty: Causes and Remedial Measures, Food Insecurity and the food security measures in India, Current Economic Affairs.</p> <p>2. Globalisation, MNC, Foreign Investment, SEZs and WTO.</p> <p>3. Consumers Exploitation and their Rights, Consumer Redressal Fourm, Consumers Right and Current Economic Affairs.</p>

**TARGET 2020-2021
(COMMERCE)**

The best way to escape from problem is to solve it.

Class	Portion	
SUBJECT	TERM1	TERM2
XI-XII (ACCOUNTANCY)	<ol style="list-style-type: none"> 1. Introduction To Accounting 2. Basic Accounting Term, Bases Of Accounting. 3. Accounting Standards & Ifrs 4. Accounting Equation 5. Accounting Procedures, Rules Of Debit & Credit 6. Origin Of Transactions, Journal And Ledger 7. Cash Book And Other Subsidiary Books 8. Bank Reconciliation Statement 9. Depreciation., Gst Accounting. 10. Accounting For Partnership, Fundamentals And Basic Concepts., 11. Reconstitution Of Partnership: Change In Profit Sharing Ratio Among The Existing Partners, Admission Of New Partner, 	<ol style="list-style-type: none"> 1. Trial Balance 2. Accounting For Bills Of Exchange 3. Rectification Of Errors 4. Financial Statement Of Sole Proprietorship, 5. Adjustment In Preparation Of Financial Statement. 6. Accounts From Incomplete Records , Retirement And Death Of A Partner, 7. Financial Statement Of Not For Profit Organization 8. . Issue Of Share Capital, 9. Issue And Redemption Of Debentures., 10. Analysis Of .Financial Statement As Per Companies Act-2013, 11. Comparative And Common Size Statement, 12. Ratio Analysis And Cash Flow Statement Analysis. 13. Dissolution Of Partnership Firm.
XI-XII (Business Studies)	<ol style="list-style-type: none"> 1. Nature And Significance Of Business, 2. Forms Of Business Organizations, 3. Privateisation , Globalization And Liberalization, 4. Social Responsibility Of A Business, 5. Emerging Mode Of Business, 6. Significance And Nature Of Management, 7. Principles Of Management, 8. Business Environment, Demonetization. 9. Planning, 10. Organizing. 	<ol style="list-style-type: none"> 1. Sources Of Business Finance, 2. Small Scale Industries, 3. Internal Trade, 4. International Trade, 5. Forms Of Business Organizations. 6. Business Finance, 7. Financial Management 8., Marketing Management, 9. Consumers Protection Act, 10. Directing, Staffing, 11. Controlling

<p>XI-XII (ECONOMICS)</p>	<ol style="list-style-type: none"> 1. Basic Concept In Economics & Statistics. 2. Collection, Organisation And Presentation Of Data. 3. Mean, Median And Mode. 4. Indian Economy At The Time Of Independence. 5. Indian Economy From 1950-1990. 6. Indian Economy Onwards 1991: Globalization, Privatization And Liberalization. 7. Basic Concept In Micro And Macro Economics. 8. Measurement Of National Income And Related Aggregates. 9. Money And Banking. 10. Current Economic Affairs. 11. Major Reforms In Indian Economy – Like-GST, Make In India, Start-Up, Stand-Up, SWACH BHARAT ABHIJAN Etc. 12. Theory Of Consumers And Producers Equilibrium. 13. Forms Of Market And Equilibrium Price Determination . 	<ol style="list-style-type: none"> 1. Measures Of Dispersion: Range, Quartile Deviation, Mean Deviation And Standard Deviation. 2. Correlation And Index Number. 3. Poverty And Unemployment: Causes, Effect And Remedial Measures. 4. Human Capital Formation. 5. Infrastructural Development. 6. Environment And Sustainable Development. 7. Theory Of Govt. Budget: Components And Deficit In The Budget. 8. Foreign Exchange: Types Of Foreign Exchange Rate, Determination Of Exchange Rate And Foreign Exchange Market. 9. Balance Of Payment: Types And Components Of Bop, Balance Of Trade, Current And Capital Account Of BOP, Disequilibrium In BOP. 10. Theory Of Income Determination By AD-AS And S-I Approach And Theory Of Investment Multiplier. 11. Consumption, Saving And Investment Function. 12. Concept Of Excess And Deficient Aggregate Demand 13. Current Economic Affairs.
<p>XI- XII (MATHEMATICS)</p>	<p>QUANTITATIVE APTITUDE AND REASONING</p> <p>All Chapters</p>	<p>QUANTITATIVE APTITUDE AND REASONING</p>

CCA CALENDAR

"Winning does not always mean being first, winning means you are doing better than you have done before"

Sl. No.	SUB SENIOR GR. (III to VI)	SENIOR GROUP (VII to XI)	TENTATIVE DATE
1.	House Meeting	House Meeting	04.04.20
2.	Drawing & Painting.	Chess/Badminton/Carrom/Newspaper reading (E/H)	11.04.20
3.	Hindi Essay Writing	Basketball Boys (SF) / Table Tennis Boys (SF)	18.04.20
4.	Hindi Debate .	Badminton Boys (Final)/Table Tennis (Final)	25.04.20
5.	English Essay Writing.	Yoga (SF)/Skating /Archery (F)	02.05.20
6.	Hindi Extempore .	Best of the waste /Basketball (SF) Girls (SF)/Kho-Kho(SF)	09.05.20
7.	Cartoon Making Comp.	Collage /Kho-Kho(F)/ Kabaddi Boys (SF)	20.06.20
8.	House Meeting	House Meeting (With class XI)	27.06.20
9.	English Extempore & Carom	Kabaddi(Boys) Final/ Kabaddi (Girls) (SF) /Football (SF)	04.07.20
10.	Paper Folding Art & Carom	Kabaddi (g) final/Football (final) /Carrom	11.07.20
11.	TALENT HUNT INTER-HOUSE SPORTS TOURNAMENT MARTIAL ART		18.07.20
12.	Hindi Poetry Recitation.	Volley Ball SF/Handball Boys SF	25.07.20
13.	Rakhi Making.	Volley Ball SF/Handball(B)SF/Newspaper reading (H)	01.08.20
14.	Mono Acting.	Volley Ball(F)/Newspaper reading (E)Handball(F)Boys	08.08.20
15.	English Poetry Recitation	Hindi Essay Writing/Handball Girls (SF)	22.08.20
16.	Collage Comp/Rakhi Making.	Hindi Debate /Pot decoration/Handball girls (F)	05.09.20
17.	INTER HOUSE ENGLISH DRAMA COMP.		12.09.20
18.	Eng. Calligraphy / Chess	English Essay Writing	19.09.20
19.	Best Of The Waste.	Hindi Extempore /Clay modeling	26.09.20
20.	Kabaddi (boys) S.Fs	INTER HOUSE HINDI SKIT COMP.	03.10.20
21.	Kabaddi (boys)Final)Rangoli.	English Extempore	10.10.20
22.	Kabaddi (girls) S.Fs	Hindi Self composed poem writing	17.10.20
23.	Kabaddi Final/Spelling quiz	English self composed poem	31.10.20
24.	INTER-HOUSE CHHATH SONG COMP. / ICT QUIZ		07.11.20
25.	Kho-kho (SF &F)/Clay Modeling	Sanskrit Shlokochcharan /Knitting & Needle work	28.11.20
26.	Fancy Dress /Puja Thali Dec.	Cartoon making/Collage making / Sci. &Tech. QUIZ	05.12.20
27.	Football Match S.Fs	English Debate /Paper Mash	12.12.20
28.	Football match Final/Ludo	English /Hindi script writing	19.12.20
29.	Badminton(girls) S.Fs /G. Card	Turn Court Comp. (Hindi)	26.12.20
30.	Badminton (g) final& boys SF.	Turn Court (English)	16.01.21
31.	Badminton final/Kho-kho (g)	General Knowledge QUIZ	23.01.21
32.	Cricket match S.Fs	Science &Technology QUIZ	30.01.21
33.	Cricket match final	General QUIZ	06.01.21
34.	Solo song comp./G.k Quiz.	Maths QUIZ	13.02.21
35.	INTER-HOUSE GROUP DANCE COMP.		20.02.21
36.	ANNUAL DAY CELEBERATION (3rd – 4th week Dec.20)		23-24.12.20
37.	ANNUAL SPORTS		Jan.21
38.	SESSION PHOTOGRAPHY FOR MAGAZINE I/C Mr. B. K Singh.		10-15 Jan.21

- The House captains are advised to submit the list of participants signed by the H M/AHM by Wednesday every week otherwise the participation of the house will be disqualified.*
- House Master will ensure chance for every student.*
- Additional marks will be given to the submitted list by Wednesday and negative to those submitted on Friday.*

"Education is the passport to the future, for tomorrow belongs to those who prepare it for today."

SL.NO	LKG	UKG-II	TENTATIVE DATE
1	Hopping Race	Drawing	11.04.20
2	Rabbit Race	English Calligraphy	18.04.20
3	Drawing	Hindi Calligraphy	25.04.20
4	Hindi Recitation	Hindi Dictation	02.05.20
5	Solo Song	Cartoon Making	09.05.20
6	Paper Folding (Origami)	Paper Folding (Origami)	20.06.20
7	Collage(Tearing And Pasting)	Collage(Tearing And Pasting)	27.06.20
8	Paper Activity (Molding)	Flower Making	04.07.20
9	Best Out Of Waste	Best Out Of Waste	11.07.20
10	Vegetable Printing	Thumb Printing	18.07.20
11	Rakhi Making	Rakhi Making	25.07.20
12	Flute Making	Flute Making	08.08.20
13	National Flag Making	National Flag Making	22.08.20
14	Hindi Speech	Photo Frame Making	05.09.20
15	Fork Printing	Finger Puppet Making	12.09.20
16	English Speech	English Speech	19.09.20
17	Finger Printing	Solo Song	26.09.20
18	Sunflower Drawing &Painting	Diya/Candle Decoration	03.10.20
19	Hindi Dictation	Hindi Poetry	10.10.20
20	Fancy Dress	Fancy Dress	17.10.20
21	English Rhymes	English Poetry	31.10.20
22	Rangoli making &Diya/Candle Decoration	Rangoli making &Diya/Candle Decoration	07.11.20
23	English Story	English Story	28.11.20
24	Patriotic Song	Patriotic Song	05.12.20
25	Paper Mask	Greeting Card Making	12.12.20
26	X-mas Tree Making	Santa Claus/X-mas Making	19.12.20
27	Number Counting	Table Comp.	26.12.20
28	Kite Making	Kite Making	09.01.21

1. LKG to II in-charge will confirm participation of every student.
2. Ms. C. Panda in-charge of Junior Wing.

FOR STD. LKG to II

TENTATIVE DATES FOR WORKSHEET

Sl. No	Monthly Test	Month
1	April & May-2020 (WS-1)	May
2	June-2020 (WS-2)	June
3	July-2020 (WS-3)	July
4	August-2020 (WS-4)	August
5	September-2020 (WS-5)	September
4	October-2020 (WS-6)	October
5	November-2020 (WS-7)	November
6	December-2020 (WS-8)	December
7	January-2021 (WS-9)	January-2021
8	February-2021 (WS-10)	February-2021

LIST OF CELEBRATIONS

SL NO.	FESTIVAL/COLOURS DAY	Teacher Incharge	DATE
1	Handwash Day	Ms. Neelam Dubey (School)	18.04.20
2	Safety Demo Procession	Mrs. Alka Sinha	30.04.20
3	Id/ Blue Day	Miss Chandni Mandal	08.05.20
4	International Yoga Day	All Teachers (School)	20.06.20
5	Mango Day/ Yellow Day	Mrs. Chandrika Panda	26.06.20
6	Van Mahotsava / Green day	Mrs. Alka Pandey	06.07.20
7	Rakshabandhan	Mrs. Alka Sinha	31.07.20
8	Janmashtami	Mrs. Pushpa Jha	07.08.20
9	Dussehra	Miss Chandni Mandal	21.09.20
10	Diwali	Mrs. Alka Pandey	12 .11.20
11	Salad Cum Sprout Day	Mrs. Chandrika Panda	17.11.20
12	Gurunanak Jayanti	Mrs. Chandrika Panda	28.11.20
13	Pet show	Mrs. Pushpa Jha	17.12.20

FIELD VISIT

SL NO.	PLACE	TEACHER'S NAME	TENTATIVE DATE
1	School Visit (LKG) (Lib, Garden, Office, Lab Etc.)	Miss. Chandni Mandal	10.04.20
2	Bank	Mrs. Chandrika & Miss. Chandni Mandal	16.07.20
3	Post office	Mrs. Alka Sinha & Miss Chandni Mandal	09.09.20
4	Hospital	Mrs. Pushpa Jha & Mrs. Alka Sinha	16.11.20

CLUBS WITH PRESIDENT AND SECRETARY

Talent wins Games; Teamwork wins Championship.

CLUB	PRESIDENT	SECRETARY
1. Health & Wellness Club	<i>Mr. S. K. Mishra</i>	1. Muskan Singh XIIA
		2. Suhani Singh IXB
2. First Aid Club	<i>Mrs. Rachna Choubey</i>	1. Suryakant Yadav XIIA
		2. Khushi Perween IXC
3. Eco Club	<i>Mrs. Menka</i>	1. Anchal Singh XIIA
		2. Khushi Priya IXB
4. Safe Club	<i>Mr. S. K. Mishra</i>	1. Neha Jesmin XIIA
		2. Preety Kumari IXA
5. Koshish Club	<i>Mrs. R. Singh</i>	1. Shubham Kumar XIIA
		2. Bishakha Bera VIII B
6. Legal Literacy	<i>POCSO Mr. S. K. Mishra</i>	1. Bidushi XIIA
		2. Jagriti Singh IXA
	<i>Cyber Safety Mr. S. K. Verma</i>	1. Sagar Kumar XIIA
		2. Shubham Kumar IXB
7. Writers Club	<i>Mr. B. K. Singh</i>	1. Kanchan Kumari XIIA
		2. Ishika Bhusan IXA
8. Staff Welfare Club	<i>Mrs. N Dubey</i>	1. Aditya IXC
		2. Kajal XII B
9. Art & Craft Club	<i>Mr. S. Prakash</i>	1. Rimjhim IXB
		2. Deepak Yadav XII B
10. Music Club	<i>Mr. P. R. K. Dubey</i>	1. Kundan Kumar XIIA
		2. Suhani Singh IXB
11. Quiz Club	<i>Mr. K. Biswas</i>	1. P.Laxmi Suchita XIIA
		2. Rupesh Kumar IXB
12. Competition Club	<i>Mr. S. Fatima</i>	1. Vishal Kumar XIIA
		2. Harshita Kumari IXB
13. Entertainment Club	<i>Mrs. Alka Pandey</i>	1. Payal Priya XII B
		2. Shruti Jha IXA
14. Heritage Club	<i>Mrs. M. Sahay</i>	1. Sweta Kumari XIIA
		2. Ishika Kumari IXA
15. Math Club	<i>Mr. K. Jha</i>	1. Bipin Kr. Yadav XIIA
		2. Satyam Sharma IXA
16. Counseling Club	<i>Dr. R. S. Mishra</i>	1. Lovely Kumari XIIA
		2. Shruti Jha IXA
17. Hawan Club	<i>Mr. R.K. Jha</i>	1. Abhinav Kumar VIII A
		2. Bisakha Bera VIII B
18. Financial Literacy Club	<i>Dr. R. S. Mishra</i>	1. Gaurav Kumar XII B
		2. Anupriya IXB
19. SHAW Club	<i>Mr. A. K. Dubey</i>	1. Raksha Kumari XIIA
		2. Sheefa Hussain IXC
20. Robotics Club	<i>Ms. Alka Kumari</i>	

(Each Club will conduct 2 activities per session i.e. one each term.)

1. ACTIVITIES FOR PERSONALITY DEVELOPMENT CLASS (STD. IV TO XII)

ENGLISH DEPARTMENT

A permanent state of transition is man's most noble condition.

1.	<i>Conversation – Topic / Content based (Team Work).</i>
2.	<i>Role Play / Dramatization – (Team Work) and miming</i>
3.	<i>Group Discussion (Team Work).</i>
4.	<i>Interview (Peer group Work).</i>
5.	<i>Declamation – (Individual).</i>
6.	<i>Debate (Pair Work).</i>
7.	<i>Description of Person, Place and Thing (Individual).</i>
8.	<i>In the Hot Seat (Individual).</i>
9.	<i>Rewriting History.</i>
10.	<i>Speak a minute / Extempore / Just a minute (Individual / Group).</i>
11.	<i>Extensive Reading (Individual).</i>
12.	<i>Film Review / Radio Talk (Team Work).</i>
13.	<i>Editorial (Individual).</i>
14.	<i>Radio show / Radio Talk (Team Work).</i>
15.	<i>Budding Poet / Author / Weaving a yarn.</i>
16.	<i>Story Telling/narrate the story depicted pictorially or any other non-verbal mode</i>
17.	<i>Poetry Recitation. (Composition)with proper rhythm & intonation</i>
18.	<i>Connect the Pictures.</i>
19.	<i>Quiz on Newspaper clippings.</i>
20.	<i>Language games, riddles, puzzles and jokes.</i>
21.	<i>Interpreting pictures/ sketches/cartoons.</i>
22.	<i>Simulating real to life situations.</i>
23.	<i>Using media inputs- computer, T.V, Video cassettes, tapes, software packages etc.</i>

Very Imp.

- III-VI- Newspaper Reading (One Class in a week).
- VIII- XII Newspaper Editorial Reading & presenting Roll No. wise everyday in the class. In the assembly, turn wise.
- Fixed Homework

Summer Vacation	20 Editorials
	Book Review (a) V & VI 500 Words. (b) VIII to XI – 1000 words.
Winter Vacation	10 Editorials

SYMPOSIUM FOR DIFFERENT CLASSES

Only those who attempt the Absurd can Achieve the Impossible

SL.NO.	SUBJECT	CLASSES	TENTATIVE DATE & DAY	PERIODS	RESOURCE PERSONS
1	English	XII A & B	22.04.2020, Wednesday	1 st -4 th	1. English Teacher
2	Hindi	X (A,B,C)	22.04.2020, Wednesday	5 th -8 th	1.Dr.A.K.Sinha 2.Mr.K.K.Yadav
3	English	IX (A,B,C)	24.04.2020, Friday	1 st -4 th	1.Mr.B.K.Singh 2. Mr.Bharat Kr. 3.Mr.K.Biswas
4	Maths.	X (A,B,C)	24.04.2020, Friday	5 th -8 th	1.Mr.K.Jha
5	Physics	XI(A) & XII(A)	15.07.2020, Wednesday	1 st -4 th	1.Mr.P.K.Mishra 2.Mr.R.Agrawal
6	Accts.	XI(B) & XII(B)	15.07.2020, Wednesday	5 th -8 th	1.Dr.R.S.Mishra
7	Social Science	X (A,B,C)	23.07.2020, Thursday	1 st -4 th	1.Mrs.M.Sahay 2.Mr.S.Lal 3.Mr.P.Meswa
8.	Science	IX (A,B,C)	23.07.2020, Thursday	5 th -8 th	1.Mr.P.K.Mishra 2.Mr.A.K.Jha 3.Mrs.Menka 4.Mrs.R.Chubey
9	Biology	XI A & XII A	23.07.2020, Saturday	1 st -4 th	1.Mr.S.K.Mishra
10	Maths	XI & XII	04.08.2020, Tuesday	1 st -4 th	1.Mr.A.K.Dubey
11	Eco	XI & XII (ECO)	04.08.2020, Tuesday	5 th -8 th	1.Mr.P.Meswa
12	Maths	IX (A,B,C)	05.08.2020, Wednesday	1 st -4 th	1.Mr.P.K.Sinha 2.Mr.K.Jha
13	English	X (A,B,C)	05.08.2020, Wednesday	5 th -8 th	1.Mr.B.K.Singh 2.English Teacher
14	Chem	XI (A) & (XII)	28.08.2020, Friday	1 st -4 th	1.Mr.V.N.Pandey
15	B.St	XI(B) & XII(B)	28.08.2020, Friday	5 th -8 th	1.Dr.R.S.Mishra
16	Science	X (A,B,C)	07.10.2020, Wednesday	1 st -4 th	1.Mr.R.Agrawala 2.Mr.V.N.Pndey 3.Mr.S.K.Mishra
17	Social Science	IX (A,B,C)	07.10.2020, Wednesday	5 th -8 th	1.Mrs.M.Sahay 2.Mr.S.Lal 3.Mr.P.Meswa
18	Com.Sc	XI (A) & XII(A)	05.11.2020, Thursday	1 st -4 th	1.Mr.S.K.Verma
19	IP	XI(B)&XII(B)	05.11.2020, Thursday	5 th -8 th	1.Mr.Amlesh Kr.
20	Ph.Ed	XII A & XII B	20.11.2020, Wednesday	1st-4 th	1.Mr.S.K.Mehta
21	FIT	X (A,B,C)	20.11.2020, Wednesday	5 th -8 th	1.Mr.S.K.Verma 2.Mr.Amlesh Kr.

22	English	XI(A) & XI(B)	26.11.2020, Thursday	1 st -4 th	1.Mr.B.K.Singh
23	FIT.	IX (A,B,C)	26.11.2020, Friday	5 th -8 th	1.Mr.S.K.Verma 2.Mr.Amlesh Kr.
24	Hindi	IX (A,B,C)	10.12.2020, Thursday	1 st -4 th	1.Dr.A.K.Sinha 2.Mr.K.K.Yadav
25	Ph.Ed	XI A & B	10.12.2020, Thursday	5 th -8 th	1. PETs

NOTE.

- The concerned subject teachers of each class will divide the students into subject-wise groups and assign topics at least 15-days prior for better preparation by the students better summer vacation).
- The student giving presentation in one subject will not be repeated in other subjects.
- The concerned subject teachers will make the necessary arrangement in the auditorium with information to the chair one day prior.
- Cross question session & battle round must continue for 10 minutes after each presentation with effective involvement of the students and concerned subject teachers.

Very Imp.

- Seminar/Symposium has come in the CBSE curriculum for Std. XI (10 marks per term)

SUGGESTED BOOKS FOR EXTENSIVE READING

Learning is a treasure; That will follow its owner Anywhere.

Std - V	
1	<i>Tales from Panchtantra</i>
2	<i>Short stories collection by R.K. Narayan</i>
Std - VI	
1	<i>Jungle Book- Rudyard kipling</i>
2	<i>Karadi tales.</i>
Std - VII	
1	<i>Around the world in 80 days- Jules Verne</i>
2	<i>The Hungry Tide – Amitabh Ghosh</i>
Std - VIII	
1	<i>Adventure of Tom Swager</i>
2	<i>A suitable Boy – Vikram Seth</i>
Std - IX	
1	<i>A suitable Boy – Vikram Seth</i>
2	<i>The old man and the sea – Earnest Hemingway</i>
Std - X	
1	<i>Robinson Crusoe - Daniel Defoe</i>
2	<i>Indomitable Spirit – A.P.J Abdul Kalam</i>
Std - XI	
1	<i>Where the Angel fear the tread – E.M Forster</i>
2	<i>The Midnight Children – Salman Rushdie</i>
Std - XII	
1	<i>Hard Times - Charles Dickens.</i>
2	<i>An Era of Darkness – V.S Naipul</i>

Summer Vacation Project (Book Review)	
Std. V & VI	200 Words
Std. VII & VIII	500 Words
Std. IX & X	1000 Words

(Thin copy for Submission)

FACULTY DAY CELEBRATION

Sl.No.	Month	Tentative Week	Subject	HOD
1	April	4th	Hindi	Mr. K. K. Yadav
2	May	2nd	Sanskrit	Mr. R.K. Jha
3	June	3rd	Music	Mr. P.R. Dubey
4	July	4th	SST	Mr. S. Lal
5	August	1st	Games	PETs
6	November	4th	English	Mr. B. K. Singh
7	December	3rd	Mathematics	Mr. A.K. Dubey
8	January	3rd	Computer	Mr. S.K. Verma
9	February	1st	Science	Mr. V. N. Pandey

Note:

Faculty Head will plan & prepare in advance to give presentation during that month, atleast if not particularly in that week. Faculty should cover all the classes & Subject Teachers Presentation (One or Two each) right from Std. III to Std. XII.

HAWAN SCHEDULE (Every Saturday)

MONTH	APRIL	MAY	JUNE	JULY	AUG	SEPT	OCT	NOV	DEC	JAN	FEB	MAR
1 ST SAT.	--	II+UKG	--	IV	VII	X	III	VI	V	--	IV	--
2 ND SAT.	XII	X	--	VIII	XII	I+LKG	XI	--	IX	VI	VII	--
3 RD SAT.	I+LKG	--	III	V	VI	--	--	--	I+LKG	III	--	--
4 TH SAT.	IX	--	XI	--	--	--	II+UKG	VIII	VII	II+UKG	--	--

**TEACHERS LIST FOR ASSESSMENT
(CO-SCHOLASTIC ACTIVITIES & DISCIPLINE)**

Your fears to yourself, share your courage with others.

Co-Scholastic Activity	
Activity	Teacher
Work Education	Class Teachers
Art Education	Mr. S. Prakash & Mr. P. R. K. Dubey
Health & Physical Education	PET & Mr. Shashi Mehta

Discipline
Class Teachers

YOGA SCHEDULE (Every Saturday)

***The more man meditates upon good thoughts, the better will be his world
and the world at large***

MONTH	APRIL	MAY	JUNE	JULY	AUG	SEP	OCT	NOV	DEC	JAN	FEB	MAR
1 st SAT	-	VIII	-	IV	XII	VIII	VI	XII	X	-	III	
2 nd SAT	XII	VII	-	III	X	VII	V	-	IX	VI	XII	
3 rd SAT	X	-	VI	XI	IX	-	IV	-	VIII	V	-	
4 th SAT	IX	-	V	-	-	-	III	XI	VII	IV	-	

Note:

1. PET & Class Teachers have to coordinate for information & arrangement accordingly.
2. Assembly & 1st Period will be utilized for Yoga Classes in Senior sections.
3. Yoga Class of LKG – Std II every Friday (PETs).

MOCK DRILL OF MASS EVACUATION SCHEDULE

Always try to turn every disaster into an opportunity

TENTATIVE DATE-

1. Last week of June
2. Second Week of September
3. First Week of December

SCHEDULE OF LIFE STYLE MANAGEMENT FOR ALL TEACHING & NON TEACHING STAFF (2020-2021)

DATE	EVENT	ACTIVITY
30/04/2020	1ST CYCLE	<ol style="list-style-type: none"> 1. Yoga 2. Aerobic (Zumba) 3. Games (Volley For Gents & Kabaddi For Lady)
31/07/2020	2ND CYCLE	<ol style="list-style-type: none"> 1. Yoga 2. Mass P.T. 3. Games (Cricket For Gents & Lady)
31/10/2020	3RD CYCLE	<ol style="list-style-type: none"> 1. Yoga 2. 1000m Walk & Run 3. Games (Hand Ball For Gents & Lady)
31/01/2021	4TH CYCLE	<ol style="list-style-type: none"> 1. Yoga 2. Culinary Art 3. Indigenous Games (For Gents & Lady)

H.P.E IMPLEMENTATION

SL. NO	STRAND	ACTIVITY	MARKS
1.	STRAND 1	GAMES & SPORTS (VOLLEYBALL)	50
2.	STRAND 2	MASS ACTIVITY (YOGA)	25
3.	STRAND 3	SEWA	25
4.	STRAND 4	HEALTH ACTIVITY REPORT	-----
5.	TOTAL		100 MARKS

Marks Distribution of H.P.E

LEVEL	STRAND 1	STRAND 2	STRAND 3
LEARNING	UPTO 25 MARKS	UPTO 12 MARKS	UPTO 12 MARKS
PROFICIENCY	26 TO 40 MARKS	13 TO 20 MARKS	13 TO 20 MARKS
ADVANCE	41 TO 50 MARKS	21 TO 25 MARKS	21 TO 25 MARKS

- *Session 2018-19 – Strand 1 Athletics (Relay Events)*
- *Session 2019-20 – Strand 1 Athletics (Throwing Events)*

HOUSE DISTRIBUTION

A promise should be made with caution and kept with care.

- | | |
|----------------------|---------------------------------|
| 1. Dayanand House | :- MRS. RAGINI SINGH(HM) |
| 2. M. Hansraj House | :- MR. K.K.YADAV (HM) |
| 3. Shradhanand House | :- MR.K. BISWAS (HM) |
| 4. Vivekanand House | :- MR. R. K. JHA (HM) |

DAYANAND HOUSE	1.	MRS. RAGINI SINGH(HM)
	2.	MR. P.K.MISHRA(AHM)
	3.	MR. B.K.SINGH
	4.	MR. S.K.VERMA
	5.	MR. SARVESH MISHRA
	6.	MR.P.K.SINHA
	7.	MRS. MENKA
	8.	Mrs. ALKA SINHA
MAHATMA HANSRAJ HOUSE	1.	MR. K.K.YADAV (HM)
	2.	MRS. NEELAM DUBEY(AHM)
	3.	MRS. M. SAHAY
	4.	MR. R. AGARWAL
	5.	MR. A. K. JHA
	6.	MR. S. K. DAS
	7.	MRS. ALKA PANDEY
	8.	MRS. CHANDRIKA PANDA
	9.	MS. ANNU RANI
SHARADHANAND HOUSE	1.	MR.K. BISWAS (HM)
	2.	DR. A. K. SINHA (AHM)
	3.	DR. R.S.MISHRA
	4.	MR. V. N. PANDEY
	5.	MR. S. LAL
	6.	MRS. S. FATIMA
	7.	ENGLISH TEACHER
	8.	MS. PARUL
	9.	MS. CHANDNI
VIVEKANAND HOUSE	1.	MR. R.K.JHA (HM)
	2.	MR. P.R.DUBEY(AHM)
	3.	MR. P. MESWA
	4.	MR. K. JHA
	5.	MR. AMLESH KUMAR
	6.	MR. BHARAT KUMAR
	7.	MRS. PUSHPA JHA
	8.	MRS. RACHNA
	9.	MS. ROHINI

RECESS DUTY

Better be silent than speak ill.

DAY →	MONDAY TO SATURDAY		
HOUSE	S.NO	TEACHER'S NAME	ALLOTTED AREA
DAYANAND HOUSE	1.	MR. P.K.MISHRA	Assembly Ground (Area around Pipal tree) See Note 1
	2.	Mr. SARVESH MISHRA	Assembly Ground(Area in front of assembly stage)See Note 2
	3.	MR.P.K.SINHA	Boys water booth to stage See Note 3
	4.	MR. S. K. VERMA	T.T. Place
	5.	MRS. RAGINI SINGH	Near Girls wash room
	6.	MR. B.K.SINGH	Parlour
	7.	MRS. MENKA	Volley ball court
MAHATMA HANSRAJ HOUSE	1.	MR.K.K. YADAV	Assembly Ground (Area around Pipal tree) See Note 1
	2.	MR. R. AGARWAL	Assembly Ground(Area in front of assembly stage)See Note 2
	3.	MR. A.K.JHA	Boys water booth to stage See Note 3
	4.	MS. ALKA PANDEY	T.T. Place
	5.	MRS. ANNU RANI	Near Girls wash room
	6.	MR. S. K. DAS	Parlour
	7.	MRS. M. SAHAY	Volley ball court
SHARADHANAND HOUSE	1.	MR.KHOKAN BISWAS	Assembly Ground (Area around Pipal tree) See Note 1
	2.	MR. S. LAL	Assembly Ground(Area in front of assembly stage)See Note 2
	3.	DR. R.S.MISHRA	Boys water booth to stage See Note 3
	4.	DR.A.K.SINHA	T.T. Place
	5.	MRS. S. FATIMA	Near Girls wash room
	6.	MR. V.N.PANDEY	Parlour
	7.	MRS.NEELAM DUBEY	Volley ball court
VIVEKANAND HOUSE	1.	MR. R.K.JHA	Assembly Ground (Area around Pipal tree) See Note 1
	2.	MR. BHARAT KUMAR	Assembly Ground(Area in front of assembly stage)See Note 2
	3.	MR. K. JHA	Boys water booth to stage See Note 3
	4.	MR.AMLESH KUMAR	T.T. Place
	5.	MRS. RACHNA	Near Girls wash room
	6.	MR.P. MESWA	Parlour
	7.	MS. ROHINI	Volley ball court
NON HOUSE TEACHERS	1.	MR. S.PRAKASH	Near Boys washroom (First floor)
	2.	MR. S.K.DAS	Near stair of Maths Lab (Ground Floor)
	3.	MR. S.K MEHTA	First Floor (Whole Area)
	4.	MR. PRK. DUBEY	Badminton Court
	5.	MR. S.K.MISHRA	Near Music Room (First floor) - See Note 4
	6.	MR. J. PANDEY	Assembly Ground
	7.	MR. A. K. Dubey	OVERALL DISCIPLINE
MOD – CENTER OF THE ASSEMBLY GROUND			

Note:

1. HM& MOD will come to main gate with the warning bell and will be responsible for proper dispersal of students through main gate area.
2. Teacher in the assembly ground (in front of assembly stage) will come near fee counter withthe warning bell and will be responsible for proper dispersal of students through back gate area.
3. Teacher near boys water booth will be responsible for the complete dispersal of the studentsfrom the assembly ground and will stay till the end.
4. Teacher near music room will not let the boys go in the downstairs till the girls go to their classrooms and will be responsible for boys coming in proper line through that area.
5. If House teacher is absent the House Master will arrange his/her duty managing from another house.
6. House Master will ensure the presence of their house teachers at their assigned places.

Teachers on duty for Koshish Club

Remember your humanity and forget the rest

Date	Name of teachers	Name of teachers
04-04-2020	Mrs. Rachana	Mr. K.K.Yadav
11-04-2020	Miss Chandani	Mr. Ramesh Agrawal
18-04-2020	Miss Parul	Dr. A K Sinha
25-04-2020	Mrs. Annu Rani	Mr. Kokhan Biswas
02-05-2020	Mrs. Alka Sinha	Mr. Sarvesh Mishra
09-05-2020	Mrs. Alka Kumari	Mr. P. K. Mishra
*16-05-2020	Ms. S.Fatima	Mrs. M. Sahay
20-06-2020	Mrs. Ragini	Mr. Bharat Kumar
27-06-2020	Mr. Apurva	Mr. R. K. Jha
04-07-2020	Mrs. Kittu	Mr. Ramesh Agrawal
11-07-2020	Mrs. P. Jha	Mr. Apurva
18-07-2020	Mrs. Chandrika	Mr. A. K. Dubey
25-07-2020	Mrs. Rohini	Mr. Kokhan Biswas
01-08-2020	Mrs. Annu Rani	Mr. P. L. Meswa
08-08-2020	Mrs. Ragini Singh	Mr. Sarvesh Mishra
22-08-2020	Mrs. Alka Kumari	Mr. P. K. Mishra
29-08-2020	Miss Chandani	Mrs. M. Sahay
05-09-2020	Mrs. Kiran Yadav(Pri)	Mr. Amlesh Kumar
12-09-2020	Ms. Shanaz Fatima	Mr. V. N. Pandey
19-09-2020	Mrs. Neelam Dubey	Mr. P. K. Sinha
26-09-2020	Mrs. Alka Sinha	Mr. K. Jha
03-10-2020	Mr. Bharat Kumar	Mr. S. K. Verma
10-10-2020	Mrs. MenkaKumari	Mr. R. K. Jha
17-10-2020	Mr. S.K.Das	Dr. R. S. Mishra
31-10-2020	Mrs. P Jha	Mr. A. K. Jha
07-11-2020	Mr. P K Sinha	Mr. B . K .Singh
28-11-2020	Mrs. Rohini	Mr. S. Lal

1. Teachers in koshish class will give the notice to the students if the next class happens to be a holiday.
2. Koshish classes won't be given to the teachers of Art, Games & Music as they are already taking classes on every Friday & Saturday evening

DISPERSAL DUTY

Genius does not argue, it creates.

S.NO	LOCATION((AREA SPECIFIED))	TEACHER'S NAME
1	1ST FLOOR	
I.	VIA TO VIIB	MR. K. BISWAS
II.	NEAR 2ND STAIR CASE(NEAR MUSIC ROOM)	MR. B.K. SINGH
III.	VIIIB TO IXA	MR. R. AGARWAL
IV.	IXB TO JR. COMPT LAB	MRS. M. SAHAY
V.	SR. COMPT LAB TO NEAR 1ST STAIR CASE	Mrs. S. FATIMA
VI.	AT THE TURNING OF STAIRCASE(PARLOR)	MS. CHANDNI
VII.	GIRLS WASHROOM TO SH ROOM	MRS. PUSHPA JHA
VIII.	AUDITORIUM STAIRCASE	MR. P.K. SINHA
2	GROUND FLOOR	
I.	IVA TO VB	MRS. RACHNA & MRS. MENKA
II.	MATHS LAB TO XC	MR. K. K. YADAV
III.	XIIA TO XIIB	MR. S.K.VERMA
IV.	XIA TO XIB	MR. AMLESH KUMAR
V.	PARLOUR	DR. R.S. MISHRA
VI.	IVA to SMALL GATE	MS. ANNU RANI & MS. ROHINI
VII.	STEPS(NEAR DRAIN) TOWARDS MATHS LAB	MRS. RAGINI SINGH
X.	OUTSIDE MAIN ENTRANCE	MR. R. K. JHA
XI.	PATH LEADING TO CIRCULAR GATE	MRS. C. PANDA
XII.	PATH LEADING TO MAIN GATE	MRS. ALKA SINHA
XIII.	VOLLEY BALL GROUND FOR BUS STUDENTS	MR. P.R.DUBEY
		PETs MR. S. PRAKASH
XIV.	PATH B/W MAIN ENTRANCE & MAIN GATE	MR. R. K. JHA
XV.	VOLLEY BALL GROUND TO SEE LINES FROM VA,VB,VIA	MR. SARVESH MISHRA
3	JUNIOR WING	
I.	III A TO IVB	MS. ROHINI
II.	AT THE TURNING OF STAIRCASE	MRS. NEELAM DUBEY
III.	MAIN GATE & STAIRCASE	MS. PARUL
IV.	NEAR BASKETBALL COURT(WATER TANK)	MRS. C. PANDA
V.	TURNING POINT TOWARD ASSEMBLY GROUND	MRS. ANNU RANI
VI.	ASSEMBLY GROUND (NEAR MANGO TREE)	MRS. KITTU MUKHERJEE

Note : Teachers on duty outside the main gate during dispersal Mr. S. Mehta, Mr. J. Pandey, Mr. S. K. Das and Mr. P. K. Mishra

BUS DUTY

Location	Gents Teacher	Lady Teacher
Chainpur	1. Mr. S. K. Das	4.Mrs. Pushpa Jha
	2. Mr. B. K. Singh	5.Mrs. M. Sahay
	3. English Teacher	
Mukundabera	1. Dr. R. S. Mishra	4.Mrs. Neelam Dubey
	2. Mr. Sashi Prakash	5.Mrs. Menka
	3. Mr. Karmendra Jha	
Pundi	1. Mr. Sarvesh Mishra	3.Mrs. Annu Rani
	2. Mr. Bharat Kumar	4.Ms. Rohini
Rajeev Nagar	1. Dr. A.K. Sinha	3.Mrs. Pushpa Jha
	2. Mr. R. K. Jha	4.Mrs. Chandrika Panda
Banjee	1. Mr. P. Meswa	4.Mrs. Shahnaz Fatima
	2. Mr. V. N. Pandey	5.Mrs. Rachna Choubey
	3. Mr. P. R. Dubey	
Housing	1. Mr. S. K. Verma	4.Mrs. Alka Sinha
	2. Mr. P. K. Sinha	5.Miss. Parul
	3. Mr. R. K. Agarwal	
Dunni	1. Mr. Shambhu Lal	3.Mrs. Ragini Singh
	2. Mr. Amlesh Kumar	4.Mrs. Kittu Mukherjee
9 No. River Side	1. Mr. A. K. Jha	3.Mrs. Alka Kumari
	2. Mr. Khokhan Biswas	4.Ms. Chandni Mandal

Instructions

1. Teachers will report to the area allotted just after the warning bell.
2. Class teachers will instruct the Class Monitors to maintain discipline and disperse in line. Nearby class teacher will supervise that class.
3. House Masters will allot the area of the students during the recess and dispersal as usual & submit a copy of the same to the principal.
4. Bus In-Charge PET and MOD at the back gate & Mr. S. Mehta & Mr. S.K. Das will not leave the gate until complete departure of students is made.
5. Entry & Exit will be from only Gate No.1 (Main Gate) from this session.
6. Lady teachers will remain in the assembly ground with their bus students and will coordinate with Gents teachers.
7. Gents teachers will take the students from the assembly ground to their respective buses.

CLASS TEACHERS & CO.CLASS TEACHERS

A good teacher can inspire hope, ignite the imagination, and instill a love of Learning

CLASS TEACHER	CLASS	CO - CLASS TEACHER	CLASS
MRS. NEELAM DUBEY	NUR/LKG	MISS CHANDNI	LKG
MISS CHANDNI	UKG	MRS. NEELAM DUBEY	UKG
MRS. C. PANDA	I	MRS. C. PANDA	IA
MRS. ALKA SINHA	IIA	MRS. PUSHPA JHA	IIA
MRS. PUSHPA JHA	IIB	MRS. ALKA SINHA	IIB
MRS. ALKA PANDEY	IIIA	MISS PARUL	IIIA
MISS PARUL	IIIB	MRS. ALKA PANDEY	IIIB
MRS. ROHINI	IVA	MRS. ANNU RANI	IVA
MRS. ANNU RANI	IVB	MRS. ROHINI	IVB
MRS. RACHNA CHOUBEY	VA	MRS. MENKA KUMARI	VA
MRS. MENKA KUMARI	VB	MRS. RACHNA CHOUBEY	VB
MR. BHARAT KUMAR	VIA	MRS. RAGINI SINGH	VIA
MRS. RAGINI SINGH	VIB	MR. BHARAT KUMAR	VIB
MR. PRADIP KUMAR SINHA	VIIA	MR. KHOKHAN BISWAS	VIIA
MR. KHOKHAN BISWAS	VIIB	MR. PRADEEP KUMAR SINHA	VIIB
MRS. SHAHANAZ FATIMA	VIIIA	MR. RAMESH AGARWAL	VIIIA
MR. RAJESH KUMAR JHA	VIIIB	MRS. SHAHANAZ FATIMA	VIIIB
MR. RAMESH AGARWAL	VIIIC	MR. RAJESH KUMAR JHA	VIIIC
MRS. MINAKSHI SAHAY	IXA	MR. KARMENDRA JHA	IXA
MR. BRIJESH KUMAR SINGH	IXB	MRS. MINAKSHI SAHAY	IXB
MR. KARMENDRA JHA	IXC	MR. BRIJESH KUMAR SINGH	IXC
MR. PRITILAL MESWA	XA	MR. AMARENDRA KUMAR JHA	XA
MR. KRISHNA KUMAR YADAV	XB	MR. PRITILAL MESWA	XB
MR. AMARENDRA KUMAR JHA	XC	MR. KRISHNA KUMAR YADAV	XC
MR. VIVEKANAND PANDEY	XIA	MR. SANTOSH KUMAR VERMA	XIA
MR. AMLESH KUMAR	XIB	DR. RADHE SHYAM MISHRA	XIB
MR. SANTOSH KUMAR VERMA	XIIA	MR. VIVEKANAND PANDEY	XIIA
DR. RADHE SHYAM MISHRA	XIIB	MR. AMLESH KUMAR	XIIB

MORNING ASSEMBLY ADDRESS BY TEACHERS

Never promise more than you can perform.

Sl. No.	Name of the Teachers	Topic
1.	<i>Dr. A. K Sinha</i>	<i>Literary Interest.</i>
2.	<i>Mr. Pawan Kr. Mishra</i>	<i>Eagerness to create Science temptation.</i>
3.	<i>Mr. Ajit Kr. Dubey</i>	<i>Problem solving attitude.</i>
4.	<i>Mr. P. L. Meswa</i>	<i>Social values are true essence of life.</i>
5.	<i>Dr. R.S. Mishra</i>	<i>IQ gives care & values sustain it.</i>
6.	<i>Mrs. Minakshi Sahay</i>	<i>Organizational & Leadership skills.</i>
7.	<i>Mr. K.K. Yadav</i>	<i>Book reading.</i>
8.	<i>Mr. Shambhu Lal</i>	<i>Family bonding increase Emotional Quotient.</i>
9.	<i>Mr. V.N. Pandey</i>	<i>Working model of science for true idea.</i>
10.	<i>Mr. Santosh Kr. Verma</i>	<i>Cyber safety & Cyber Crime.</i>
11.	<i>Mr. B.K. Singh</i>	<i>Good books & book reviews.</i>
12.	<i>Mr. Sudhir Mishra</i>	<i>Half baked knowledge if no current affairs.</i>
13.	<i>Mr. P.R. K Dubey</i>	<i>Music is constructive leisure use.</i>
14.	<i>Mr. S.K. Mishra (Hn)</i>	<i>Patriotism.</i>
15.	<i>Mr. S. Prakash</i>	<i>Performing art holds up distress.</i>
16.	<i>Mr. A. K. Jha</i>	<i>Anger leads to weak social bonding.</i>
17.	<i>Mr. Pradeep Kr. Sinha</i>	<i>There is no age of learning.</i>
18.	<i>Mrs. Sahnaaz Fatima</i>	<i>Beyond the judgment of teacher lies love.</i>
19.	<i>Mr. Karmendra Jha</i>	<i>Commitment & Sincerity brings perfection.</i>
20.	<i>Mrs. MenkaKumari</i>	<i>Health & wellness.</i>
21.	<i>Mr. Amlesh Kumar</i>	<i>Computer- need of the hour.</i>
22.	<i>Mr. K. Biswas</i>	<i>English - window to the world.</i>
23.	<i>Mr. P. K. Singh</i>	<i>Math is game, enjoy it.</i>
24.	<i>Mrs. Alka Pandey</i>	<i>Computer makes the works easier.</i>
25.	<i>Mr. R. K. Jha</i>	<i>Sanskrit is the mother of all language.</i>
26.	<i>Mr. Shashi Mehta</i>	<i>Indigenous sports how to develop interest.</i>
27.	<i>Mrs. Jyoti</i>	<i>No one is indispensable, live in deed.</i>
28.	<i>Mrs. R. Singh</i>	<i>CSR Activities</i>
29.	<i>Mr. J. Pandey</i>	<i>HPE Implimentation</i>

1. List of MODs address in the morning assembly everyday will be in turn on the topics C.C.E, Holistic development Motivation, Values, Attitude etc.

2. Jr. Section teachers will give speech on general/ Value based topic.

BEST PRACTICES

I. Scholastic Areas :

1. Zero Period runs throughout the session for class VIII, X and XII to emphasize on the academic needs to achieve quality performance.
2. One Hour Extra class runs for the attention seeking students everyday after dispersal of all the students (Std X & XII).
3. Tailenders Appreciation cum Patting class during assembly is organized one month before each semester exam(Std. III to Std. VII).
4. Steps taken for improvement of English
 - I. Emphasis on Public Speech is laid. Senior class students speak on Editorial everyday in the assembly.
 - II. Roll number wise "Thought for the day is written in every class and explained by the students and the English teachers.
 - III. Spoken English environment has been created and it is made compulsory for the teachers and students maintained by Language Monitor of every class.
 - IV. Stress is given on Extensive Reading that is Novel, Novelette and collection of short stories for class VI onwards (compulsory) followed by Book Review.
 - V. Language Monitors are appointed in each class to encourage the students to speak in English.
 - VI. Vocabulary Enrichment - Three words in English, their parts of speech, meaning and use in sentence are written on the Blackboard Roll No. wise everyday in every class for vocabulary enrichment (Std VI onwards).
5. Mock Test for students of class X and XII is conducted in each academic session.
6. Personality Development Class in English period weekly which includes Group discussion, Editorials, Book Review and Extensive Reading.
7. Name of the students best in Quiz is declared month wise.
8. Late comers both students and teachers have been checked.
9. Emphasis is given on activity based teaching to adhere to CBSE norms for better.
10. Study corners for students and parents has been opened in Waiting Parlour also.
11. Movie Period has been started for LKG to std II students every Saturday in the 1st half time of the school where cartoon movies and some fables and mythological movies inspiring videos are shown.
12. Resource room .. weekly.
13. CCA on every Saturday to bring healthy competitive feeling of all houses.
14. Mass P.T. is conducted for all the students on Wednesdays & March Past on Saturdays and Yoga everyday.
15. Daily Parent Teacher communication after school gets over (for 10 minutes).
16. Ninth Period (a period of 10 minutes) has been created for communication between the class teacher and the students for skill teaching and whole day reporting.
17. Class Picnic is organized every year for all the classes.
18. Motivational class allotted on every month for LKG to XII
19. Music Class, Art Class and Games and sports is organized every Friday and Saturday evening for emphasis on hobbies enrichment for destressing students.
20. Different activities on Mathematics such as Sudoku, Quiz and Relay Race is conducted to enhance the mental ability of the students.
21. Special Interaction of Principal with the Toppers – Phase wise on Result, Academics, Outside world motivation, Versatility, etc.
22. Weekly doubt Clearing class for the students is designed in the Time Table.
23. Concept building class in English, Science and Mathematics for having Target 50 completely competition based exam (NEET, JEE, Olympiad, CLAT pattern).

24. Counseling Class.

I. for IX to XII – Career, Admission , etc.

II. Co-Scholastic Areas

1. Special Karate Class(Self defence Training) for girl students from class V to XII was arranged for one hour everyday for six days in summer camp.
2. Counseling for girls Quarterly :LKG to I by Mrs. NeelamDubey, II to III by Mrs. Ragini Singh, IV to VII by Mrs. Shahnaz Fatima, VIII to XII by Mrs. M. Sahay – all affairs of Biological, Mental, Social and Personal stress.
3. Yoga Classes is organized every day in rotation.
4. Educational visits(Post Office, Hospital, Bank, TSRDS) are made for LKG to Std II students.
5. Health Monitor, PAP Monitor and Language Monitors have been appointed in each class to create health awareness, environment concern and Spoken English ambience in the school.
6. Class passes for students have been issued so that not more than two students remain out at a time.
7. Safe Club Monitors see the safety of the class and school.
8. Buddy Monitors for identifying any kind of stress on the students and updating the class teachers for zero suicide tendency.
9. Bus Monitors a see discipline inside the bus.
10. In order to create leaders, volunteers from std IX and XI have been selected to monitor Queue system to dilute chaos during recess and dispersal.
11. Best display board(Class wise) is declared every month.
12. Check the bags of the students to get it confirmed that they are bringing books and notebooks according to the routine and no objectionable things are there monthly for all & randomly.
13. Individual class wise file with Diary Extract is properly maintained and preserved for ready reference.

III. School Celebrations for the Holistic Development:

1. Assembly Celebration – Important dates are celebrated in the assembly with letter and spirit.
2. Samman Samaroh to felicitate the rank holders of AISSCE and AISSE has been started.
3. Ashirwahan Ceremony is organized to bless class X and XII Board examinees. Mothers are invited to be active part of this mass Hawan.
4. Diya Ceremony is organized to bid farewell with blessings to the students of class XII in a.....
5. Freshers' Day for class XI is organized by class XII students every year to welcome them and to create bond of closeness with the school and the seniors.
6. Inception Day – On the first day in the school LKG/UKG students & parents are inducted in the school family.
7. Papa Mum Tum Aur Hum , Thematic Annual Function, is celebrated every year.
8. Exhibition is being celebrated at regular intervals to exhibit scientific & skill.
9. Koshish Club(Joy of Giving) : One hour evening class is conducted on every Saturday to help the poor and needy children of the society. School also provides books, copies and other stationeries to these children.
10. Cyber Safety : Session of Cyber safety is conducted in every academic session for std. VI to XII students to make them aware of Cyber Crimes and how to safeguard.
11. Parenthood to students coming from poor family/uneducated parents.
12. Our Best Session wise Best Reader, Best Player...etc.
13. Best Parental Care Classwise and Session wise Best Parent is awarded
14. 100% Attendance of students Class wise and Session wise.
15. Symposium & Seminar : Every department conducts one symposium per session inviting queries in open forum.
16. Open P.T.Meeting is conducted in each session before planning the Agenda to discuss the issues and problems of the Parents to respect their say.
17. Alumni Meet is organized at regular intervals to give guidelines to Juniors & honour our pass out students

18. Pet Show : To share their behavior, food habits etc. and encourage the students to have sensitivity towards all.
19. Cycle Race is organized for LKG to Std II students every year.
20. Happiness Class for Juniors every week to change in monotonous time table.
21. March for Humanity every year on 06 February on Mahatma N.D. Grover's Birthday.
22. Van Mahotsava: To create environmental consciousness and enhance aesthetic sense among students (Each one plant one, donate plants, Rakshabandhan etc).
23. Summer Camp is organized every year during summer vacation which includes games and sports, Personality Development Class, Hobby classes (drawing, music, soft toys making). Theatre and Robotics Class is got introduced in 2019.
24. Fete is organized to Fund for needy.

IV. Human Resource Development

1. Teachers Capacity building Program is organized in the school on regular basis.
2. Updation of driving License of all staff members has been monitored.
3. Study corner for teachers has been opened in the staff room having books related to latest CBSE changes, CCE related letters, performance analysis of different schools and some interesting books.
4. Teachers In - house orientation has been frequented.
5. Class teachers of class X collect the feedback of proper use of summer time table from students in front of parents during P. T. Meeting and make it a point in P.T.Meet copy.
6. Class teachers complete Anecdotal records of all the classes to track record of life style pattern and behavioral issues.
7. Every subject teacher fills up Individual Performance report of their respective classes at the end of each Academic Session(Self assessment & Result Card for Teachers).
8. Teachers plan proper homework schedule for the students before station leave during long leave holidays.
9. Feedback for paper correction required has been compiled for action on it.
10. Time table reflects all creative and co-curricular planning of the teachers.
11. Feedback on Question paper of every Examination to be filled up same day.
12. Review meeting by the Principal after every P.T. meet.
13. Co-Class teacher takes all the responsibilities of the class teacher in his /her absence.
14. M.O.D. speech on co-scholastic areas is made in the assembly everyday.
15. Adhoc teachers training to face Interview Board – Mock Interview is conducted with Senior subject teachers as subject experts.
16. Mentor Mentee System :To provide guidance for new teachers and to make them aware of the system of our school.
17. Faculty Meeting (Once in a month) : To make planning for result enhancement, to discuss changes in curriculum, to adopt methodology in teaching learning process and all other issues related to academics.
18. Assignment Incharges coordinate with the Principal for checking of all HW/CW assignments.

V. Social Responsibility

1. Koshish Club is run for bridge up classes for education deprived children. Clothes and education materials are distributed.

SCHOOL CELEBRATIONS

Let today be a celebration of your life.

Sl.	MONTH	DATE	OCCASION	INCHARGE
1.	April	07.04.20	World Health Day	Mrs. Menka Km
		14.04.20	Ambedkar Jayanti	Mr. P. Meswa
		19.04.20	Mahatma Hansraj Birthday	Mr. Amlesh Kr.
		26.04.20	Voters awareness Day	Mr. S. K Mishra
		30. 04.20	Anti Child Labour Day	Dr. R.S Mishra
2.	May	01.05 .20	International Labour Day	Mrs. M.Sahay
		09.05.20	Rabindra Nath Jayanti	Ms. Parul
3.	July	11.07.20	World Population Day	Mrs. M. Sahay
		26.07.20	Kargil Vijay Diwas	Mr. PR Dubey& Mr. S.K Mehta
		31.07.20	Premchand's Birthday	Dr. A. K Sinha
4.	August	06.18.20	Hiroshima Day	Mr. S. Lal
		15.08. 20	Independence Day	
		20. 08.20	Sadhbhawna Diwas	Mr. S. K Mishra
		29.08.20	National Sports Day	Mr. S.K Mehta
5.	September	05.09.20	Teachers Day	
		08.09 20	World Literacy Day	Mr. B. K Singh
		14.09.20	Hindi Diwas	Mr. K.K Yadav
		22. 09 20	Day for peace and non-voilence	Mr. B. K. Singh
6	October	02.10.20	Mahatma Gandhi & Shastri Jayanti	Mr. S. K Mishra
		14.10. 20	UNO Day	Mr. S. Lal
		30. 10 20	Sardar Patel's Birthday	Mrs. M. Sahay
		31.10.20	National Unity Day & Death Anniversary of Indira Gandhi	Mrs. R. Singh
7.	November	14.11.20	Children's Day	Mr. S.K Mehta
8.	December	01.12.20	World AIDS Day	Mr. S. K Mishra
		03.12.20	Dr. Rajendra Prasad Birthday	Mr. S. K. Mishra (H)
		10.12.20	Human Right Day	Dr. R. S Mishra
		23.12.20	Swami Shradhanand Balidan Diwas	Mr. R. K. Jha
		24.12.20	National Consumer's Day	Mr. P. Meswa
		ANNUAL SPORTS DAY		

		ANNUAL DAY		School celebration
9.	January	11.01.21	Lal Bahadur Shastri Punyatithi	Mr. Amlesh Kumar
		12.01. 21	Vivekanand Jayanti/Youth Day	Mr. K. Biswas
		23. 01.21	Netaji Subhash Chandra Bose Jayanti	Mr. S. K Verma
		26.01.21	Republic Day	School Celebration
		28.01.21	Lala Lajpat Ray Jayanti	Mr. P. K Sinha
		30.01.21	Shaheed Diwas/Martyr's Day	Mr. A. K. Jha
10	February	05.02.21	Narayan Das Grover Punyatithi	Mr. S. Prakash Mr. A. K Dubey
		12.02. 21	Swami Dayanand Birthday	Mr. S. K Mishra Mr. R. K. Jha
		4th-9th .02.21	Science Week	Mr.V. N Panday
		11th-16th.02.21	Maths Week	Mr. A. K Dubey
12.	March	08.03.21	International Women's Day	Mrs. N Dubey
		15.03.21	National Literacy Day	Mr. P. K Mishra
		22.03.21	World Water Day	Mrs. Memka
		23.03.21	Shaheed Diwas	CCA